

| JANUARY |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |

| FEBRUARY |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 |    |    |

| MARCH |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    |    |    | 1  | 2  |
| 3     | 4  | 5  | 6  | 7  | 8  | 9  |
| 10    | 11 | 12 | 13 | 14 | 15 | 16 |
| 17    | 18 | 19 | 20 | 21 | 22 | 23 |
| 24    | 25 | 26 | 27 | 28 | 29 | 30 |
| 31    |    |    |    |    |    |    |

| APRIL |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       | 1  | 2  | 3  | 4  | 5  | 6  |
| 7     | 8  | 9  | 10 | 11 | 12 | 13 |
| 14    | 15 | 16 | 17 | 18 | 19 | 20 |
| 21    | 22 | 23 | 24 | 25 | 26 | 27 |
| 28    | 29 | 30 |    |    |    |    |

| MAY |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | T  | F  | S  |
|     |    |    | 1  | 2  | 3  | 4  |
| 5   | 6  | 7  | 8  | 9  | 10 | 11 |
| 12  | 13 | 14 | 15 | 16 | 17 | 18 |
| 19  | 20 | 21 | 22 | 23 | 24 | 25 |
| 26  | 27 | 28 | 29 | 30 | 31 |    |

| JUNE |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    |    |    |    | 1  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |
| 30   |    |    |    |    |    |    |

| 2024 Pay Period Schedule |          |          |          |                                                     |
|--------------------------|----------|----------|----------|-----------------------------------------------------|
| PP#                      | PP Begin | PP End   | Pay Date | Holidays/ Personal Days                             |
| 1                        | 12/17/23 | 12/30/23 | 01/05/24 | Christmas Day (12/25/23)                            |
| 2                        | 12/31/23 | 01/13/24 | 01/19/24 | New Year's Day (01/01/24); PH#1 (1/1)               |
| 3                        | 01/14/24 | 01/27/24 | 02/02/24 | Martin Luther King, Jr. Day (1/15)                  |
| 4                        | 01/28/24 | 02/10/24 | 02/16/24 |                                                     |
| 5                        | 02/11/24 | 02/24/24 | 03/01/24 | President's Day (2/19) (PH#2)                       |
| 6                        | 02/25/24 | 03/09/24 | 03/15/24 |                                                     |
| 7                        | 03/10/24 | 03/23/24 | 03/29/24 |                                                     |
| 8                        | 03/24/24 | 04/06/24 | 04/12/24 |                                                     |
| 9                        | 04/07/24 | 04/20/24 | 04/26/24 |                                                     |
| 10                       | 04/21/24 | 05/04/24 | 05/10/24 |                                                     |
| 11                       | 05/05/24 | 05/18/24 | 05/24/24 |                                                     |
| 12                       | 05/19/24 | 06/01/24 | 06/07/24 | Memorial Day (5/27)                                 |
| 13                       | 06/02/24 | 06/15/24 | 06/21/24 |                                                     |
| 14                       | 06/16/24 | 06/29/24 | 07/05/24 | Juneteenth National Independence Day (6/19) (PH#3)  |
| 15                       | 06/30/24 | 07/13/24 | 07/19/24 | Independence Day (7/4)                              |
| 16                       | 07/14/24 | 07/27/24 | 08/02/24 |                                                     |
| 17                       | 07/28/24 | 08/10/24 | 08/16/24 |                                                     |
| 18                       | 08/11/24 | 08/24/24 | 08/30/24 |                                                     |
| 19                       | 08/25/24 | 09/07/24 | 09/13/24 | Labor Day (9/2)                                     |
| 20                       | 09/08/24 | 09/21/24 | 09/27/24 |                                                     |
| 21                       | 09/22/24 | 10/05/24 | 10/11/24 |                                                     |
| 22                       | 10/06/24 | 10/19/24 | 10/25/24 | Columbus Day/Indigenous Peoples' Day (10/14) (PH#4) |
| 23                       | 10/20/24 | 11/02/24 | 11/08/24 |                                                     |
| 24                       | 11/03/24 | 11/16/24 | 11/22/24 | Veterans Day (11/11) (PH#5)                         |
| 25                       | 11/17/24 | 11/30/24 | 12/06/24 | Thanksgiving Day (11/28)                            |
| 26                       | 12/01/24 | 12/14/24 | 12/20/24 |                                                     |

PH = Personal Holiday. For more information, see [HR Policy #402](#).

| JULY |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      | 1  | 2  | 3  | 4  | 5  | 6  |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |
| 28   | 29 | 30 | 31 |    |    |    |

| AUGUST |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    |    |    | 1  | 2  | 3  |
| 4      | 5  | 6  | 7  | 8  | 9  | 10 |
| 11     | 12 | 13 | 14 | 15 | 16 | 17 |
| 18     | 19 | 20 | 21 | 22 | 23 | 24 |
| 25     | 26 | 27 | 28 | 29 | 30 | 31 |

| SEPTEMBER |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |

| OCTOBER |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    | 1  | 2  | 3  | 4  | 5  |
| 6       | 7  | 8  | 9  | 10 | 11 | 12 |
| 13      | 14 | 15 | 16 | 17 | 18 | 19 |
| 20      | 21 | 22 | 23 | 24 | 25 | 26 |
| 27      | 28 | 29 | 30 | 31 |    |    |

| NOVEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |

| DECEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |

 = Pay Day  
 = Holiday



## 2024 Holiday Schedule

| Holidays                                  | Day & Date Holiday Observed/Credited |            | Date for which Premium Pay will be Paid |
|-------------------------------------------|--------------------------------------|------------|-----------------------------------------|
| Legal Holidays                            |                                      |            |                                         |
| New Year’s Day                            | Monday                               | 01/01/2024 | 01/01/2024                              |
| Martin Luther King, Jr. Day               | Monday                               | 01/15/2024 | 01/15/2024                              |
| Memorial Day                              | Monday                               | 05/27/2024 | 05/27/2024                              |
| Independence Day                          | Thursday                             | 07/04/2024 | 07/04/2024                              |
| Labor Day                                 | Monday                               | 09/02/2024 | 09/02/2024                              |
| Thanksgiving Day                          | Thursday                             | 11/28/2024 | 11/28/2024                              |
| Christmas Day                             | Wednesday                            | 12/25/2024 | 12/25/2024                              |
|                                           |                                      |            |                                         |
| Personal Holidays                         |                                      |            |                                         |
| New Year’s Day PH#1                       | Monday                               | 01/01/2024 |                                         |
| President’s Day PH#2                      | Monday                               | 02/19/2024 |                                         |
| Juneteenth National Independence Day PH#3 | Wednesday                            | 06/19/2024 |                                         |
| Columbus Day/Indigenous Peoples’ Day PH#4 | Monday                               | 10/14/2024 |                                         |
| Veterans Day PH#5                         | Monday                               | 11/11/2024 |                                         |

### Use of Holidays

Employees may use their personal holidays on or after the date credited.

Because of institutional needs, some departments may remain open during a legal holiday. Therefore, the holiday time off for some employees will not coincide with the date on which the Center observes the holiday.